

CITY OF ST. LOUIS REGULAR CITY COUNCIL MEETING

James Kelly, Mayor
Jerry Church, Council Member
Tom Reed, Council Member

Melissa Allen, Mayor Pro-Tem
George Kubin, Council Member

Agenda
Tuesday, September 3, 2019

6:00 PM

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Approval of Minutes:
 - a. Regular Meeting of August 20, 2019
5. Claims & Accounts.
6. Monthly Minutes.
7. Audience Recognition

"Each person will be allowed to speak for up to five (5) minutes, except where the number of speakers exceeds the time limit. In those instances, the Mayor of the City Council may either reduce the five-minute time limit to a three-minute time limit for each speaker, or the City Council may waive the half-hour time limit."
8. Consent Agenda – Motion to Approve/Receive.

No items.
9. Business of the Council.
 - A. Water Network GIS Creation.
 - B. Electric Utility GIS Creation.
 - C. 2019 Sidewalk Project Bid Award.

- D. St. Louis High School Homecoming Parade Request.
- E. Letter of Authorization to Purchase Power.
- F. Discuss County Parks Millage.

- 10. City Manager's Report.
- 11. City Clerk's Report.
- 12. Police Chief's Report.
- 13. City Council Comments.
- 14. Public Comments.
- 15. Adjournment.

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
August 20, 2019

The regular meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Tuesday, August 20, 2019 at 6:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: None
City Manager: Kurt Giles
City Clerk: Mari Anne Ryder
Police Chief: Richard Ramereiz

Others in Attendance:

Keith Risdon – Public Services Director, Mark Abbott – Superintendent DPW, Bobbie Marr – Finance Director, Ralph Echinaw – St. Louis Sentinel, Bill Leonard – Candidate for City Council, Steve Mann – Miller, Canfield, Paddock & Stone, Tom Alcamo – EPA, Theo Von Wallmenich & Scott Pratt – CH2M, Emma Selmon – Gratiot County Herald

Member Church led the Pledge of Allegiance to the Flag.

City Council Minutes.

Moved by Reed, supported by Kubin, to approve the minutes of the Regular Meeting held on August 6, 2019. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Reed, to approve the Claims & Accounts in the amount of \$476,519.42. All ayes carried the motion.

Monthly Reports.

City Council discussed the July 2019 Monthly Reports.

Moved by Reed, supported by Church, to receive the July 2019 Monthly Reports and place on file. All ayes carried the motion.

Audience Recognition.

Municipal Attorney, Steve Mann, discussed with Council the possibility of the 2-mill Public Safety Special Assessment being made permanent by a vote of the people.

Steve Mann stated voters can approve establishing the special assessment district but not the millage rate. Under PA 33, City Council would still determine the rate annually if the district was approved. Also, the existing special assessment district would have to be terminated before the district was voted on.

Steve Mann also reviewed other ballot issue options and financing for water system improvements and street projects.

Steve Mann stated he felt the best option was selling bonds.

Public transit was also discussed.

Members Thanked Steve Mann for the information.

Consent Agenda.

Mayor Kelly requested approval of Consent Agenda items “a” through “f” as shown below:

- a. Payment to Rehmann for work station upgrades.
- b. Payment to CORE Technology for Annual Maintenance Agreement.
- c. Payment to Farabee Mechanical to initiate contract for radiator replacement and gas line replacement.
- d. Payment to Spicer for Professional Services Michigan Ave./Pine Water Main Replacement.
- e. Payment No. 3 to Ward’s Excavating for Michigan Ave./Pine Water Main Replacement.
- f. Payment to Presidio for Library computer upgrades.

Moved by Kubin, supported by Allen, to approve Consent Agenda items “a” through “f” as shown above. All ayes carried the motion.

New Business.

Purchase of Crack Seal from National Highway Maintenance Systems (NHMS).

Manager Giles requested members approve the purchase of Crack Seal from NHMS in the budgeted amount of \$8,920.00.

Discussion was held.

Moved by Reed, supported by Allen, to approve the purchase of Crack Seal from NHMS in the budgeted amount of \$8,920.00. All ayes carried the motion.

Other Items: Boots for Heroes 5/K Event.

Chief Ramereiz requested members approve temporary street closures for the Annual Boots for Heroes 5/K Event to be held September 11, 2019 at 7:00 p.m.

Discussion was held.

Moved by Kubin, supported by Reed to approve the temporary street closures for the Boots for Heroes event. All ayes carried the motion.

City Manager Report.

Manager Giles informed Council of the following:

1. Working with Central Dispatch to allow the placement of radio equipment on Giddings Water Tower.
2. St. Louis Correctional Facility is planning to go solar.
3. Power cost adjustment practice runs have begun.
4. The Planning Commission approved a 3-year extension of the special use permit for the Hope House, with yearly reviews.

City Clerk Report.

None.

Police Report.

Chief Ramereiz informed Council of the following:

1. Rite Aid Pharmacy is providing free medical disposal boxes to Police Departments.
2. The new patrol cars are expected this week.
3. US-27 Motor Tour is August 22nd.

Council Comments.

Member Allen inquired on the Police Bike.

Mayor Kelly stated the Street Sign on North and Watson is bent.

Public Comments.

There were none.

Adjournment.

Moved by Kubin, supported by Church, to adjourn the meeting at 7:33 p.m. All ayes carried the motion.

Mari Anne Ryder, City Clerk

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ABC FASTENER GROUP, INC.	20.80		
2. ALMA CITY CLEANERS	64.00		
3. ALSPAUGH, CANDI	100.00		
4. AMAZON.COM	17.99		
5. AMY NISOGRNER	304.66		
6. B & C JANITORIAL	240.00		
7. B&W SAND N STONE LLC	502.60		
8. BADER & SONS CO.	413.78		
9. BAKER & TAYLOR INC	481.14		
10. BASIC	795.00		
11. BOLAND TIRE, INC	608.20		
12. BOLT, GARRETT	39.08		
13. BORDER STATES	1,311.14		
14. BRODART COMPANY	118.39		
15. CAPITAL ONE COMMERCIAL	881.16		
16. CHARTER COMMUNICATIONS	104.98		
17. CITY OF ST LOUIS, PAYROLL	100,456.38		
18. CITY OF ST LOUIS	19,687.34		
19. CRYSTAL PURE WATER INC.	62.50		
20. DBI BUSINESS INTERIORS	522.94		
21. DEAN BOILER INC	2,483.08		
22. DELTA DENTAL	33.25		
23. DISCOUNT DUMPSTER LLC	755.00		
24. DISCOUNT TIRE & BATTERY	24.49		
25. E & S GRAPHICS, INC	365.00		
26. EMILY PARFET	4,731.34		
27. ETNA SUPPLY COMPANY	374.24		
28. EXTREME CLEAN 24/7	216.00		
29. FAMILY FARM & HOME	109.96		
30. FASTENAL COMPANY	145.21		
31. FINAL TOUCH CO	780.00		
32. FISHBECK, THOMPSON, CARR & HUBER	1,929.00		
33. FISHER SCIENTIFIC	1,140.51		
34. GRAFX CENTRAL INC	66.92		
35. GRATIOT AREA WATER AUTHORITY	61,142.53		
36. GREAT LAKES SECURITY	59.85		
37. JASON SEPTIC & PORTABLES LLC	525.00		
38. KAREN AUMAUGHER	25.00		
39. KIPP KRENZ	407.75		
40. LAWHORNE, STEPHEN	169.09		
41. LINDSAY SOFT WATER COMPANY	67.50		
42. MARIA ROBERSON	58.00		
43. MEDLER ELECTRIC COMPANY	31.70		
44. MERCY SALES INC	1,300.00		
45. MICHIGAN PUBLIC POWER AGENCY	142,586.08		
46. MICHIGAN RURAL WATER ASSOC	710.00		
47. MID MICHIGAN CABLE CONSORTIUM	4,636.27		
48. MIDMICHIGAN HEALTH	109.00		
49. MUSKEGON AREA DISTRICT LIBRARY	16.99		
50. MUZZALL GRAPHICS	235.15		

Claimant	Amount Claimed	Amount Owed	Amount Rejected
51. NATE DISHONG PHOTOGRAPHY	300.00		
52. NYE UNIFORM	240.00		
53. PARAGON LABORATORIES, INC	153.00		
54. PAUL PESTRUE	31.74		
55. PEOPLELINK, LLC	869.40		
56. PETER'S HARDWARE	344.00		
57. PINE RIVER AUTOMOTIVE	39.18		
58. POWELL'S SERVICE INC	216.19		
59. POWER LINE SUPPLY	839.00		
60. REAL ALLIANCE, LLC	78.88		
61. REPUBLIC SERVICES #239	13,282.44		
62. RIVERVIEW PLACE APTS, LDHALP	35.79		
63. SCOTLAND OIL COMPANY, INC	2,635.57		
64. SELF SERVE LUMBER COMPANY	195.41		
65. SHERWIN WILLIAMS COMPANY	201.09		
66. SHRED-IT USA INC	152.75		
67. STATE OF MICHIGAN - DEQ	350.00		
68. STATE OF MICHIGAN-MDOT	410.45		
69. TROUBLE SHOOTERS OF MID-MICHIGAN	751.00		
70. UNITED STATES OF AMERICA	48,525.32		
71. VERIZON WIRELESS	667.98		
72. WALMART COMMUNITY/RFCSLLC	266.16		
73. WMLM-AM	250.00		
TOTAL ALL CLAIMS	422,801.34		

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: ABC FASTENER GROUP, INC.					
A369202	N	HEX HEAD SCREWS	582.582.726.000	20.80	20.80
TOTAL VENDOR ABC F					20.80
VENDOR NAME: ALMA CITY CLEANERS					
07312019	N	UNIFORM CLEANING	205.301.820.000	64.00	64.00
TOTAL VENDOR ALMA					64.00
VENDOR NAME: ALSPAUGH, CANDI					
0205OHID02-4	N	UB refund for account: 0205OHID02-4	582.000.040.000	100.00	100.00
TOTAL VENDOR ALSPA					100.00
VENDOR NAME: AMAZON.COM					
08152019	N	DVD	271.790.748.000	17.99	17.99
TOTAL VENDOR AMAZO					17.99
VENDOR NAME: AMY NISOGRNER					
010200AK00-13	N	UB REFUND FOR ACCOUNT: 010200AK00-13	582.000.040.000	304.66	304.66
TOTAL VENDOR AMY N					304.66
VENDOR NAME: B & C JANITORIAL					
9820	N	MAT/RUG CLEANING	101.265.818.000	240.00	240.00
TOTAL VENDOR B & C					240.00
VENDOR NAME: B&W SAND N STONE LLC					
2485	N	STONE	202.463.787.000	215.60	215.60
2488	N	STONE	202.463.787.000	287.00	287.00
TOTAL VENDOR B&W S					502.60
VENDOR NAME: BADER & SONS CO.					
787194	N	TRIMMER LINE	101.276.726.000	26.81	26.81
789116	N	CHAIN SAW PARTS	661.442.726.000	49.01	49.01
785782	N	MOWER PARTS	661.442.930.000.9043	39.34	78.68
			661.442.930.000.9044	39.34	
788334	N	MOWER PARTS	661.442.930.000.9043	129.64	259.28
			661.442.930.000.9044	129.64	
TOTAL VENDOR BADER					413.78
VENDOR NAME: BAKER & TAYLOR INC					
2034716861	N	BOOKS	271.790.745.000	89.62	89.62
2034703574	N	BOOKS	271.790.745.000	203.16	279.81
			271.790.746.000	76.65	
2034739476	N	BOOKS	271.790.745.000	81.48	111.71
			271.790.746.000	30.23	

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: BAKER & TAYLOR INC					
TOTAL VENDOR BAKER					481.14
VENDOR NAME: BASIC					
10-512389	N	ANNUAL COBRA RENEWAL FEE	592.590.710.000	159.00	795.00
			592.591.710.000	159.00	
			101.265.710.000	159.00	
			582.582.710.000	159.00	
			661.442.710.000	159.00	
TOTAL VENDOR BASIC					795.00
VENDOR NAME: BOLAND TIRE, INC					
5068067	N	TIRES #53	661.442.930.000.9053	608.20	608.20
TOTAL VENDOR BOLAN					608.20
VENDOR NAME: BOLT, GARRETT					
01300DEV00-3	N	UB REFUND FOR ACCOUNT: 01300DEV00-3	582.000.040.000	39.08	39.08
TOTAL VENDOR BOLT,					39.08
VENDOR NAME: BORDER STATES					
918393279	N	SPLIT BOLT CONN/X-ARM/SCREW/DISCON SLEE	582.582.726.000	797.17	797.17
918323972	N	METER SOCKET	582.582.726.000	184.49	184.49
918333092	N	ELECTRIC METER	582.582.726.000	329.48	329.48
TOTAL VENDOR BORDE					1,311.14
VENDOR NAME: BRODART COMPANY					
B5728901	N	BOOKS	271.790.745.000	50.43	62.12
			271.790.746.000	11.69	
B5741711	N	BOOKS	271.790.746.000	56.27	56.27
TOTAL VENDOR BRODA					118.39
VENDOR NAME: CHARTER COMMUNICATIONS					
0058264081119	N	INTERNET SERVICES 300 N MILL	101.265.801.000	104.98	104.98
TOTAL VENDOR CHART					104.98
VENDOR NAME: CRYSTAL PURE WATER INC.					
87888	N	BOTTLED WATER	101.265.726.000	42.00	42.00
8 2588	N	BOTTLED WATER-ELECTRIC	582.582.726.000	20.50	20.50
TOTAL VENDOR CRYST					62.50
VENDOR NAME: DBI BUSINESS INTERIORS					
C110588-0	N	RETURN OF ENVELOPES	101.265.726.000	(56.15)	(56.15)
110597-0	N	POCKET FILES/ENVELOPES/CUPS	101.441.726.000	46.99	106.68
			101.265.726.000	59.69	
109156-1	N	TISSUE	101.265.726.000	111.52	111.52

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: DBI BUSINESS INTERIORS					
109625-0	N	INK/PAPER/CUPS/ENVELOPES	101.441.726.000	191.95	360.89
			101.265.726.000	168.94	
TOTAL VENDOR DBI B					522.94
VENDOR NAME: DEAN BOILER INC					
79804	N	REPAIRS TO BOILER	592.590.930.000	2,483.08	2,483.08
TOTAL VENDOR DEAN					2,483.08
VENDOR NAME: DELTA DENTAL					
RIS002407178	N	RETIREE DENTAL INSURANCE 09/01/19-09/30	101.000.264.000	33.25	33.25
TOTAL VENDOR DELTA					33.25
VENDOR NAME: DISCOUNT DUMPSTER LLC					
23627	N	CODE ENFORCEMENT MOWING-53-010-098-00	101.371.818.000	50.00	50.00
23798	N	CODE ENFORCEMENT MOWING-53-010-098-00	101.371.818.000	50.00	50.00
23796	N	CODE ENFORCEMENT MOWING	101.371.818.000	75.00	75.00
230801	N	CODE ENFORCEMENT MOWING SANDERS WEST GA	101.371.818.000	60.00	60.00
23795	N	CODE ENFORCEMENT MOWING-SANDERS WEST GA	101.371.818.000	60.00	60.00
23800	N	CODE ENFORCEMENT MOWING-324 CENTER	101.371.818.000	60.00	60.00
23628	N	CODE ENFORCEMENT MOWING-53-010-236-00	101.371.818.000	25.00	25.00
23799	N	CODE ENFORCEMENT MOWING 53-010-236-00	101.371.818.000	25.00	25.00
23626	N	CODE ENFORCEMENT MOWING 53-010-246-00	101.371.818.000	175.00	175.00
23797	N	CODE ENFORCEMENT MOWING-53-010-246-00	101.371.818.000	175.00	175.00
TOTAL VENDOR DISCO					755.00
VENDOR NAME: DISCOUNT TIRE & BATTERY					
94015	N	TIRE REPAIR	661.442.930.000.9043	24.49	24.49
TOTAL VENDOR DISCO					24.49
VENDOR NAME: E & S GRAPHICS, INC					
63199	N	WINDOW ENVELOPES	582.582.726.000	91.25	365.00
			592.592.726.000	91.25	
			592.591.726.000	91.25	
			596.596.726.000	91.25	
TOTAL VENDOR E & S					365.00
VENDOR NAME: EMILY PARFET					
08202019	N	C&I PRESCRIPTIVE-705 E WASHINGTON	582.582.818.018	4,731.34	4,731.34
TOTAL VENDOR EMILY					4,731.34
VENDOR NAME: ETNA SUPPLY COMPANY					
S103179839	N	CLAMPS	592.591.726.000	374.24	374.24
TOTAL VENDOR ETNA					374.24
VENDOR NAME: EXTREME CLEAN 24/7					
JULY 2019	N	CAR WASHES	205.301.930.000	216.00	216.00

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: EXTREME CLEAN 24/7					
TOTAL VENDOR EXTRE					216.00
VENDOR NAME: FAMILY FARM & HOME					
15560/5	N	WEED SPRAY	101.770.726.000	44.97	44.97
15647/5	N	TARP	101.441.726.000	64.99	64.99
TOTAL VENDOR FAMIL					109.96
VENDOR NAME: FASTENAL COMPANY					
MIMTP106067	N	DRUM LIFT	592.590.726.000	145.21	145.21
TOTAL VENDOR FASTE					145.21
VENDOR NAME: FINAL TOUCH CO					
STL-#300B	N	CLEANING CITY BLDG 08/13/19 & 08/18/19	101.265.818.000	390.00	390.00
STL-#301B	N	CLEANING CITY BLDG 08/20/19 & 08/25/19	101.265.818.000	390.00	390.00
TOTAL VENDOR FINAL					780.00
VENDOR NAME: FISHBECK, THOMPSON, CARR & HUBER					
385572	N	PROFESSIONAL SERVICES THROUGH 08/09/19	492.900.801.000.4012	1,533.50	1,929.00
			492.900.801.000.4009	395.50	
TOTAL VENDOR FISHB					1,929.00
VENDOR NAME: FISHER SCIENTIFIC					
3554508	N	ASORBIC ACID/EPPENDORF TIP/PTRI PAD/POT	592.590.726.000	955.09	955.09
3813736	N	EPPNDRF TIPS	592.590.726.000	87.75	87.75
4042813	N	EPTIPS RELOADS	592.590.726.000	97.67	97.67
TOTAL VENDOR FISHE					1,140.51
VENDOR NAME: GRAFX CENTRAL INC					
51389	N	BUSINESS CARDS-ROSLUND	101.257.726.000	66.92	66.92
TOTAL VENDOR GRAFX					66.92
VENDOR NAME: GRATIOT AREA WATER AUTHORITY					
19-0001113	N	WATER SALES-JULY 2019	592.591.921.000	60,922.53	60,922.53
19-0001135	N	WATER TESTING FEES	592.591.818.000	220.00	220.00
TOTAL VENDOR GRATI					61,142.53
VENDOR NAME: GREAT LAKES SECURITY					
11307	N	QUARTERLY MONITORING	271.790.818.000	59.85	59.85
TOTAL VENDOR GREAT					59.85
VENDOR NAME: JASON SEPTIC & PORTABLES LLC					
1040	N	PORT A JOHN CLEANING	101.770.818.000	525.00	525.00
TOTAL VENDOR JASON					525.00
VENDOR NAME: KAREN AUMAUGHER					
08202019	N	RESIDENTIAL PRESCRIPTIVE	582.582.818.018	25.00	25.00
TOTAL VENDOR KAREN					25.00

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: KRENZ KIPPKIPP KRENZ					
08262019	N	REIMBURSEMENT FOR GAS/FOOD DURING CLASS	582.582.860.000	407.75	407.75
TOTAL VENDOR KRENZ					407.75
VENDOR NAME: LAWHORNE, STEPHEN					
0112WPRO00-4	N	UB REFUND FOR ACCOUNT: 0112WPRO00-4	582.000.040.000	169.09	169.09
TOTAL VENDOR LAWHO					169.09
VENDOR NAME: LINDSAY SOFT WATER COMPANY					
219635	N	SALT	592.590.726.000	67.50	67.50
TOTAL VENDOR LINDS					67.50
VENDOR NAME: MEDLER ELECTRIC COMPANY					
S4558912.001	N	BATTERIES	592.591.726.000	31.70	31.70
TOTAL VENDOR MEDLE					31.70
VENDOR NAME: MENARDS					
08012019	N	TUBING/POLYCONCRETE UMBRELLA BASES/LUMB	101.728.956.000	649.92	881.16
			101.758.970.000.0053	38.60	
			101.276.726.000	48.25	
			101.276.726.000	59.41	
			101.728.956.000	84.98	
TOTAL VENDOR MENAR					881.16
VENDOR NAME: MERCY SALES INC					
0000289-IN	N	ZOLL AED PLUS	205.301.956.000	1,300.00	1,300.00
TOTAL VENDOR MERCY					1,300.00
VENDOR NAME: MICHIGAN PUBLIC POWER AGENCY					
20190820STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	34,769.31	34,769.31
20190813STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	85,422.93	85,422.93
20190808012	N	LANDFILL ENERGY PROJECT	582.582.921.000	13,976.11	13,976.11
20190810011	N	COLDWATER PEAKING PLANT SERVICE COMMITT	582.582.728.000	53.33	53.33
20190810024	N	MPPA COMMITTEE INVOICE	582.582.728.000	903.70	903.70
20190815014	N	ENERGY EFFICIENCY SERVICE COMMITTEE INV	582.582.818.018	2,201.72	2,201.72
20190819017	N	ENERGY SERVICES PROJECT	582.582.818.018	4,882.24	4,882.24
20190701014	N	MPPA COMMITTEE INVOICE	582.582.728.000	376.74	376.74
TOTAL VENDOR MICHI					142,586.08
VENDOR NAME: MICHIGAN RURAL WATER ASSOC					
06132019	N	MEMBERSHIP DUES 07/01/19-06/30/20	592.590.895.000	355.00	710.00
			592.591.895.000	355.00	
TOTAL VENDOR MICHI					710.00
VENDOR NAME: MID MICHIGAN CABLE CONSORTIUM					
08132019	N	PEG FEES APRIL -JUNE 2019	101.265.607.000	4,636.27	4,636.27
TOTAL VENDOR MID M					4,636.27

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: MIDMICHIGAN HEALTH					
08132019	N	PHYSICAL	101.265.818.000	109.00	109.00
TOTAL VENDOR MIDMI					109.00
VENDOR NAME: MUSKEGON AREA DISTRICT LIBRARY					
5775	N	BOOK	271.790.956.000	16.99	16.99
TOTAL VENDOR MUSKE					16.99
VENDOR NAME: MUZZALL GRAPHICS					
85968	N	LABELS	101.371.726.000	235.15	235.15
TOTAL VENDOR MUZZA					235.15
VENDOR NAME: NATE DISHONG PHOTOGRAPHY					
196406	N	PHOTOGRAPHY SERVICES FARMERS MARKET	101.735.956.000.0051	300.00	300.00
TOTAL VENDOR NATE					300.00
VENDOR NAME: NNYE UNIFORM					
709632	N	POLICE SHIRTS/PANTS	205.301.780.000	240.00	240.00
TOTAL VENDOR NNYE					240.00
VENDOR NAME: PARAGON LABORATORIES, INC					
206874	N	EPA 200.8	592.590.818.000	153.00	153.00
TOTAL VENDOR PARAG					153.00
VENDOR NAME: PAUL PESTRUE					
08202019	N	RESIDENTIAL PRESCRIPTIVE	582.582.818.018	31.74	31.74
TOTAL VENDOR PAUL					31.74
VENDOR NAME: PEOPLELINK, LLC					
1232516	N	CONTRACTED SERVICES WEEK ENDED 08/11/1	101.441.804.000	427.80	427.80
1234029	N	CONTRACTED SERVICES-WORK WEEK ENDED 08/	101.441.804.000	441.60	441.60
TOTAL VENDOR PEOPL					869.40
VENDOR NAME: PETER'S HARDWARE					
A148620	N	DEGREASER	592.590.726.000	9.00	9.00
A148505	N	PARKS PAINT SUPPLIES	101.770.726.000	15.00	15.00
A148573	N	PLASTIC HOSE/CLAMPS/NUT DRIVER	101.770.726.000	20.50	20.50
A148509	N	DPW CLEANING SUPPLIES	101.441.726.000	6.50	6.50
A148445	N	DOOR STOPS/LIGHT SWITCH/HANGERS/DRAIN C	101.758.970.000.0053	66.50	66.50
A148247	N	MOUSE TRAP/HOSE/PAINT/CORD	582.582.726.000	124.00	124.00
A148622	N	AMMONIA	101.276.726.000	7.00	7.00
A1408680	N	BAGS FOR POOL HOUSE	101.758.970.000.0053	8.00	8.00
A148690	N	SANDPAPER	101.770.726.000	18.00	18.00
08252019	N	CREDIT ON ACCT	101.441.726.000	(12.00)	(12.00)
A148218	N	HINGES/LATCH/ELECT SUPPLIES/POWER STRIP	101.758.970.000.0053	81.50	81.50
TOTAL VENDOR PETER					344.00
VENDOR NAME: PINE RIVER AUTOMOTIVE					
10184-713314	N	GLOVES	101.441.726.000	39.18	39.18
TOTAL VENDOR PINE					39.18

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: POWELL'S SERVICE INC					
333591	N	TRAC PIPE	101.758.970.000.0053	216.19	216.19
TOTAL VENDOR POWEL					216.19
VENDOR NAME: POWER LINE SUPPLY					
56394255	N	PANTS-KRENZ	582.582.780.000	69.00	69.00
56394665	N	SHIRTS/PANTS-FISHER	582.582.726.000	524.00	524.00
56394666	N	SHIRTS-PARSONS	582.582.780.000	246.00	246.00
TOTAL VENDOR POWER					839.00
VENDOR NAME: REAL ALLIANCE, LLC					
0320NCLI00-2	N	UB REFUND FOR ACCOUNT: 0320NCLI00-2	582.000.040.000	78.88	78.88
TOTAL VENDOR REAL					78.88
VENDOR NAME: REPUBLIC SERVICES #239					
0239002466577	N	DUMPSTER SERVICE	596.596.818.000	13,282.44	13,282.44
TOTAL VENDOR REPUB					13,282.44
VENDOR NAME: RIVERVIEW PLACE APTS, LDHALP					
0401NMIL22-01	N	UB REFUND FOR ACCOUNT: 0401NMIL22-01	582.000.040.000	35.79	35.79
TOTAL VENDOR RIVER					35.79
VENDOR NAME: ROBERSON MARIA					
08152019	N	MILEAGE REIMBURSEMENT-BS&A TRAINING	101.260.860.000	58.00	58.00
TOTAL VENDOR ROBER					58.00
VENDOR NAME: SCOTLAND OIL COMPANY, INC					
081219W01	N	MOTOR OILS	582.582.930.009	1,728.50	1,728.50
99894	N	FUEL FOR UNION STATION GENERATOR	592.590.730.000	541.86	541.86
99824	N	EMERGENCY DIESEL	661.442.730.000	365.21	365.21
TOTAL VENDOR SCOTL					2,635.57
VENDOR NAME: SELF SERVE LUMBER COMPANY					
216688	N	SUPPLIES FOR PICNIC TABLE/BENCH REPAIRS	101.770.726.000	32.47	32.47
216643	N	SANDER/SAND PAPER	582.582.726.000	56.98	56.98
217942	N	LUMBER FOR PARKS	101.770.726.000	92.81	92.81
217873	N	PAINT SUPPLIES	101.770.726.000	13.15	13.15
TOTAL VENDOR SELF					195.41
VENDOR NAME: SHERWIN WILLIAMS COMPANY					
9359-2	N	DECK STAIN	101.770.726.000	201.09	201.09
TOTAL VENDOR SHERW					201.09
VENDOR NAME: SHRED-IT USA INC					
8127870812	N	SHREDDING SERVICES	101.265.818.000	152.75	152.75
TOTAL VENDOR SHRED					152.75
VENDOR NAME: ST. LOUIS - GEN FUNDCITY OF ST					

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: ST. LOUIS - GEN FUNDCITY OF ST					
08282019	N	JULY/AUG UTILITIES	101.265.920.000	2,362.60	19,687.34
			101.441.920.000	505.25	
			101.770.920.000	227.43	
			101.758.920.000	227.55	
			101.276.920.000	82.59	
			582.582.920.000	560.87	
			248.728.920.000	51.69	
			582.582.926.000	1,996.08	
			582.582.926.000	1,177.29	
			592.590.920.000	9,298.02	
			592.590.923.000	2,008.93	
			592.591.920.000	405.98	
			592.591.923.000	214.79	
			271.790.920.000	484.54	
			101.770.920.000	83.73	
TOTAL VENDOR ST. L					19,687.34
VENDOR NAME: ST. LOUIS - PAYROLLCITY OF ST					
08252019	N	GROSS WAGES PAY ENDING 08/25/19	101.000.001.056	99,729.79	99,729.79
08112019	N	PAPER CHECK RUN -SICK LEAVE PAY OUT	101.000.001.056	510.56	510.56
08192019	N	JULY BOARD OF REVIEW	101.000.001.056	216.03	216.03
TOTAL VENDOR ST. L					100,456.38
VENDOR NAME: STATE OF MICHIGAN-MDOT					
591-10429103	N	SIGNAL ENERGY CHARGES-1ST & 2ND QUARTER	202.474.920.000	410.45	410.45
TOTAL VENDOR STATE					410.45
VENDOR NAME: STATESTATE OF MICHIGAN - DEQ					
761-10426717	N	WATER SAMPLES	592.591.818.000	350.00	350.00
TOTAL VENDOR STATE					350.00
VENDOR NAME: TROUBLE SHOOTERS OF MID-MICHIGAN					
7669884556	N	SAMPLER FRIDGE REPAIRS	597.536.801.000	751.00	751.00
TOTAL VENDOR TROUB					751.00
VENDOR NAME: UNITED STATES OF AMERICA					
07292019	N	LOAN-CITY HALL	101.906.995.000	26,525.32	48,525.32
			101.906.991.000	22,000.00	
TOTAL VENDOR UNITE					48,525.32
VENDOR NAME: VERIZON WIRELESS					

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: VERIZON WIRELESS					
9835780628	N	IPAD MONTHLY FEE	592.592.850.000	123.30	294.60
			592.591.850.000	45.71	
			582.582.850.000	84.51	
			592.590.850.000	20.54	
			101.371.850.000	20.54	
9836218906	N	CELL PHONE CHARGES	205.301.850.000	111.64	373.38
			101.172.850.000	40.01	
			101.257.850.000	40.01	
			101.172.850.000	55.82	
			101.371.850.000	20.50	
			582.582.850.000	55.82	
			205.301.850.000	49.58	
TOTAL VENDOR VERIZ					667.98
VENDOR NAME: WALMART COMMUNITY/RFCSLLC					
08272019	N	ICE/DRINKS /INK/HEADLIGHTS/CUPS/BATTERI	271.790.726.000	22.50	266.16
			271.790.746.000	89.42	
			582.582.726.000	10.40	
			592.591.726.000	10.40	
			101.441.726.000	21.90	
			582.582.726.000	61.78	
			205.301.930.000	49.76	
TOTAL VENDOR WALMA					266.16
VENDOR NAME: WMLM-AM					
08282019	N	FARMERS MARKET RADIO ADVERTISING-JULY 2	101.735.956.000.0051	250.00	250.00
TOTAL VENDOR WMLM-					250.00
GRAND TOTAL:					422,801.34

Deciphering Account Coding

The first 3 digits of the account codes tell you what fund and then department/activity being coded to. Any remaining digits point off more specific categories.

Code	Fund	Department/Activity
101.101	General Fund	Legislative/Council
101.172	General Fund	Executive/Manager
101.215	General Fund	Clerk
101.257	General Fund	Assessor
101.260	General Fund	Finance
101.262	General Fund	Elections
101.265	General Fund	City Hall/General Government
101.276	General Fund	Cemetery
101.301	General Fund	Police
101.336	General Fund	Fire
101.371	General Fund	Building/Code Enforcement
101.441	General Fund	Public Works
101.721	General Fund	Planning
101.728	General Fund	Economic & Community Dev
101.735	General Fund	Community Promotion
101.758	General Fund	Pool
101.770	General Fund	Parks Maintenance
101.860	General Fund	Extra Pension Contr/retirements
101.906	General Fund	Debt Service
101.966	General Fund	Transfers Out
202.463	Major Streets	Routine Maint- Streets
202.473	Major Streets	Routine Maint - Bridges
202.474	Major Streets	Traffic Service - Maint
202.478	Major Streets	Winter Maint
202.482	Major Streets	Admin/Engineering
202.487	Major Streets	MDOT Surface maint
202.488	Major Streets	MDOT Sweeping & Flushing
202.490	Major Streets	MDOT Trees & Shrubs
202.491	Major Streets	MDOT Drain & Ditches
202.494	Major Streets	MDOT Traffic Signals
202.495	Major Streets	MDOT Pavement Markings

Code	Fund	Department/Activity
202.497	Major Streets	MDOT Winter Maint
203.463	Local Streets	Routine Maint - Streets
203.474	Local Streets	Routine Maint - Bridges
203.478	Local Streets	Winter Maint
203.482	Local Streets	Admin/Engineering
248.728	Downtown Development	Operations
248.906	Downtown Development	Debt Service
248.966	Downtown Development	Transfers Out
271.790	Library	Operations
271.966	Library	Transfers Out
301.906	General Obligation	Debt Service
386.906	Building Authority	Debt Service
450.265	New City Hall Construction	
491.536	Water Supply Construction	Settlement/Trust Funds
492.900	Water Supply Construction	EPA Grant
582.582	Electric Fund	Electric Operations
582.900	Electric Fund	Capital Expenses/Projects
582.966	Electric Fund	Transfers Out
592.590	Sewer/Water Fund	Sewer Operations
592.591	Sewer/Water Fund	Water Operations
592.890	Sewer/Water Fund	Sewer Prison/Bar Screen Maint
592.891	Sewer/Water Fund	Sewer Pine River Maint
592.892	Sewer/Water Fund	Sewer Bethany Maint
592.900	Sewer/Water Fund	Capital Expenses/Projects
592.901	Sewer/Water Fund	Wastewater Plant Imp (SRF)
592.906	Sewer/Water Fund	Debt Service
592.966	Sewer/Water Fund	Transfers Out
596.596	Solid Waste Fund	Operations
596.966	Solid Waste Fund	Transfers Out
661.442	Motor Pool	Operations
661.900	Motor Pool	Capital Expenses/Projects

Minutes of the Boards and Commissions

Meets Monthly

Historical Society

- Enclosed
 Not Available
 Did Not Meet

Housing Commission

- Enclosed
 Not Available
 Did Not Meet

Parks & Recreation Commission

- Enclosed
 Not Available
 Did Not Meet

Planning Commission

- Enclosed
 Not Available
 Did Not Meet

Safety Committee

- Enclosed
 Not Available
 Did Not Meet

Meets March, July & December

Board of Review

- Enclosed
 Not Available
 Did Not Meet

Meets Every other Month:

Library Board of Trustees

- Enclosed
 Not Available
 Did Not Meet

Mid-Mich. Comm. Fire Department

- Enclosed
 Not Available
 Did Not Meet

Downtown Development Authority

- Enclosed
 Not Available
 Did Not Meet

Meets on Call:

Cemetery Committee

- Enclosed
 Not Available
 Did Not Meet

Board of Special Assessors

- Enclosed
 Not Available
 Did Not Meet

Housing Code Board of Appeals

- Enclosed
 Not Available
 Did Not Meet

Zoning Board of Appeals

- Enclosed
 Not Available
 Did Not Meet

St Louis Area Historical Society

Depot

May 28th, 2019

Meeting called to order at 7:04 p.m.

Julie Shumunek made the motion to accept minutes from April meeting, Jo Ward 2nd.

Treasure Report:

April beginning balance \$5659.44 Expenses (utilities) \$219.04 Total income \$535(dues) ending balance \$4838.33.

Gratiot County Fund\$14,838.33 spendable amount \$2400.

Annual Treasure Report: Beginning Balance \$7034.91 Expenses (utilities, maintenance, administrative, events and others) \$8,719.57 Income (dues, grants, fundraiser and memorial) \$9,144.63 Ending Balance \$7,460.97. Report will be placed on file.

Unfinished Business:

Strawberry shortcake sale need to do inventory to order from Gordon's. Received a gift card from Thrivent a fraternal organization to help with expenses. Will be doing orders for first part of June and they will be using the kitchen at the St. Louis Middle School.

We are also working on doing a 5 year Capital Campaign for construction of new museum. Individuals, foundations and companies will be asked to pledge a certain amount of money to be paid over a period of 5 years.

New Business:

Elections for Secretary and President, they will stay the same. Judy Root as President and Holli Anderson as Secretary.

Annual members report: 82 members, 43 paid, 14 lifetime members, 17 not living in the area, 19 advertisers, and 17 complimentary members.

Meeting report: We had 6 programs last year with a total of 323 in attendance overall with the average at 58. There were 4 business meetings most in conjunction with a program meeting, attendance 115, the average as 2 . Making the total of both 334 and the average in attendance 48. There were several tours and other events held at the Historic Park last year, that attendance was 352.

Next meeting is Evening in the Park with Jim Goodspeed and he will talk about movies at the Sky Top.

Meeting adjourned at 7:23 p.m.

Ten members in attendance.

Respectfully submitted,

Holli Andeson



Saint Louis Housing Commission

308 S. Delaware Street • P.O. Box 117
Saint Louis, Michigan 48880
(989) 681-5100 • Fax (989) 681-5374

Chairman Taylor, at 308 S. Delaware, St. Louis, MI 48880, called the July Board Meeting to Order at 6:45 P.M., on July 18, 2019.

MEMBERS PRESENT: Taylor, Burch, Wright and Leonard

MEMBERS EXCUSED: McKay

VISITORS PRESENT: None

Vice Chairman Burch, supported by Commissioner Leonard, moved to approve the Agenda as submitted.

VOTE: ALL AYES.

Chairman Taylor, declared the Agenda Approved.

Commissioner Leonard, supported by Vice Chairman Burch, moved to place on file the Minutes of the June Meeting.

VOTE: ALL AYES.

Chairman Taylor, declared the Motion Carried.

Vice Chairman Burch, supported by Commissioner Leonard, moved to place on file the Claims and Accounts for July.

VOTE: ALL AYES.

Chairman Taylor, declared the Motion Carried.

Vice Chairman Burch, supported by Commissioner Leonard, moved to table approval of the financial reports for June.

VOTE: ALL AYES.

Chairman Taylor, declared the Motion Carried.

Chairman Taylor, called for New Business.

The Board discussed the FYE 2018 MERS Actuarial Report. The report indicated the commission is at 90 percent funded.

The Board reviewed the IT Agreement with Greenville Housing Commission as a partnership for those services.

Vice Chairman Burch, supported by Commissioner Leonard moved accept and place on file the IT Agreement between Greenville Housing Commission and our housing commission.

VOTE: ALL AYES

Chairman Taylor, declared the Motion Carried.

There was no Old Business.

Vice Chairman Burch, supported by Commissioner Leonard, moved to approve of the Director's Report as submitted.

VOTE: ALL AYES.


Chairman Taylor, declared the Motion Carried.

There was No public comment received.

Vice Chairman Burch, supported by Commissioner Wright, moved to adjourn the meeting.

VOTE: ALL AYES.

Chairman Taylor, adjourned the meeting at 7:10 P.M.


Kerry Marsh, Executive Director
(Recording Secretary)

Information Technology Service Agreement

This agreement is entered into this 28th day of May 2019. The agreement is between Greenville Housing Commission (GHC), 308 East Oak Street, Greenville, MI 48838, and St. Louis Housing Commission (SLHC), 308 S. Delaware St. St. Louis, MI 48880. Either party may terminate this agreement, upon a 30-day notice. This agreement will continue for two years, with the option of automatic review for renewal.

The GHC will provide staff for the IHC's information technology (IT) and business information systems (BIS). The IT and BIS include, but are not limited to: updates, upgrades, maintenance, security and safety; and any other applicable IT & BIS services agreed upon between the housing commissions.

The monthly rate to be charged is \$825.00. Should the agreement expire -- and services are still retained between housing commissions -- a rate of \$55.00 per hour, plus mileage, may be agreed upon.

In the event of non-payment of the monthly fee, for two months, the GHC reserves the right to terminate the agreement without notice. Any fees outstanding will be billed to the IHC, at the \$55.00 per hour, plus mileage rate.

Disputes related to the services provided by Greenville Housing Commission staff, should be communicated with the GHC Director.

The St Louis Housing Commission (SLHC) hereby enters into this agreement for two years, for information technology (IT) and business information systems (BIS). The monthly fee is \$825.00.

St. Louis Housing Commission
Executive Director
308 S. Delaware St
St Louis, MI 48880

Greenville Housing Commission
Executive Director
308 East Oak Street
Greenville, MI 48838

K. M. M. 5/28/19
Executive Director Date

Executive Director Date

Wednesday August 14, 2019
St. Louis

A regular meeting of the St. Louis Planning Commission was called to order by Chairman Doepker at 5:30 P.M.

Present: Doepker, D. Kelley, Giles, Reed, S. Kelly, J. Kelly, Palmer

Absent: Whitford, A. Kelly

Also Present: Keith Risdon-Utilities Director, Ralph Echtenaw-St. Louis Sentinel, Pastor Jake Gregory-Church of The Nazarene.

The Pledge of Allegiance was led by Chairman Doepker.

Motion made by D. Kelley, supported by Reed to approve the minutes of the last meeting on June 12, 2019. All ayes. Motion carried.

Kurt Giles introduced a continuation of a Special Land Use Permit for Hope House from last winter. Kurt advised that management recommends a three (3) year permit with annual reviews after each season. Notices were also sent out to property owners within 300 feet of the proposed facility.

Pastor Gregory from Church of The Nazarene spoke to the Planning Commission about the past season. He thanked them for the opportunity and support for getting the shelter up and running. He stated they did open a little later than expected. They had excellent community support around 20 business's helped the shelter out. They plan on opening earlier this year, November 3 and staying open into April 2020. They housed 24 people in their first year. Some of the guests stayed a night and some stayed longer. The shelter is adding showers and laundry facilities to assist the guests better. Pastor Gregory stated they had roughly 300 volunteers.

Chairman Doepker opened the public hearing for the continuation of the Special Land Use Permit for Hope House at 5:45P.M. Two written statements were mailed in from Gratiot County Community Foundation and Clinton-Gratiot Habitat for Humanity in support of the Hope House continuation. Chairman Doepker asked the audience if there were any questions/and or public comment. No comments or questions were received. Chairman Doepker closed the public hearing at 5:47 P.M.

Motion made by Palmer, supported by D. Kelley to approve the Special Land Use Permit for 3 years with annual reviews after each season. All ayes. Motion carried.

Kurt Giles advised the Planning Commission of a site plan for a parking lot for Nativity of the Lord Parish located at 605 South Franklin Street. They need additional parking. Keith Risdon Utilities Director has been working on the site plan. Keith stated there are a few minor issues and revisions that need to be made. Keith advised that the church should install gravel this season then next summer pave the parking area. He also suggested a commitment for the paving. Kurt advised that himself and Keith would continue to work on the issues with the church and asked that the Planning Commission approve the concept of the site plan allowing revisions to be overseen by management.

Motion made by Palmer, supported by Reed to approve the conceptual site plan with Kurt and Keith approving any revisions and asphalt pavement being finished by August 2020. All ayes. Motion carried.

Kurt stated there was no other business.

Motion made by D. Kelley, supported by J. Kelly to adjourn at 6:07 P.M. All ayes. Motion carried.

Dori Foster
Recording Secretary

A Regular Meeting of the Mid-Michigan Community Fire Board, held at the St. Louis City Hall, was called to order by Vice-Chair Kurt Giles at 5:30p.m., on Tuesday, August 13, 2019.

Members Present: Vice-Chair Kurt Giles, Bobbie Marr, Carmen Bajena,
Members Absent: Kevin Beeson (excused), Don Long
Others in Attendance: Fire Chief Rich Apps, Dick Prestage, Bill Coty, Brian Woods, Ralph Ectinaw – St. Louis Sentinel

Minutes.

Moved by Member Bajena, supported by Member Marr, to approve the minutes of the May 14, 2019 meeting. All ayes carried the motion.

Public Comment.

None

Claims and Accounts.

The Fire Board reviewed the Claims & Accounts.

Moved by Member Marr, supported by Member Bajena, to approve the Claims & Accounts for May 1, 2019 to July 31, 2019 in the amount of \$67,410.25. All ayes carried the motion.

Financial Statements.

The Fire Board reviewed and discussed the Financial Statements of July 31, 2019 and placed on file.

Fire Chief's Report.

The Fire Chief's Report was reviewed, discussed, and placed on file.

There was additional discussion regarding radio towers and some of the future concerns with changes being proposed.

Resolution

Other Business.

None.

Public Comment.

None.

The meeting was adjourned at 6:00 p.m.

Bobbie Jo Marr, Secretary

BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 9A

For Meeting of September 3, 2019

ITEM TITLE: Professional Services
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Letter Agreement for Professional Services for Water Network GIS Creation from Spicer Group in the amount of \$39,500.00.

Moved by:

Supported by:

Approve Letter Agreement for Professional Services for Water Network GIS Creation from Spicer Group in the amount of \$39,500.00.

August 14, 2019

Keith Risdon, Public Services Director
City of St. Louis
300 North Mill Street
St. Louis, MI 48880

RE: Water Network GIS Creation
City of St. Louis
Letter Agreement for Professional Services

Keith:

In response to your request, this document contains Spicer Group's proposal for the establishment of a Geographic Information System (GIS) for the public water utilities in St. Louis.

Background

Through the previous SAW grant for Sanitary and Stormwater Asset Management, Spicer Group prepared GIS layers for the piping, access structures, and other assets related to the operation of public water utilities in St. Louis. Spicer used this GIS framework as the basis for most of the assets included in the asset management plan that was prepared for that project. During the SAW project, the City joined the Gratiot Area Water Authority (GAWA), which connected the City's water network to the City of Alma. The City contracted Fishbeck Thompson Carr & Huber to prepare a capital improvement plan (CIP) for the municipal water utility. The scope of that water CIP project did not include surveying the inventory of any of the water system's components. In order to add the water system to the City's current GIS maps without misrepresenting the accuracy of the water systems components, we recommend that these components be surveyed in such a fashion as to allow for the same expectation of accuracy as the sanitary and storm layers currently exhibit.

Scope of Professional Services

Spicer's proposed services follow. This proposal will remain valid for 90 days.

GIS Development Phase - \$4,700

- a. Develop attribute lists for Water Valves, Hydrants, Pumps, Storage Tanks, and Pipes.
- b. Meet with City Water Department to finalize attributes.
- c. Load non-surveyed GIS layers into Demo ArcGIS Online Web Map.

- d. Review Demo Web Map with City Water Department.

GIS Population Phase - \$9,700

- a. Gather all record drawings available of the potable water network for the City.
- b. Scan and index the record drawings and copy to City Dropbox account.
- c. Populate a hyperlink field in the water main and storage tank GIS layers to enable quick retrieval of the most relevant record drawing from Dropbox.
- d. Populate valve attributes available from record drawings.
- e. Meet with City Water Department to review completeness of Water System GIS attributes on ArcGIS Online Web Map.

Water Network Survey Phase - \$18,100

- a. Coordinate with City Water Department staff to mark or flag water utilities to be surveyed and schedule City staff to accompany Spicer surveyor in field.
- b. Survey an estimated 440 valves, 260 Hydrants, 10 Pumps, and 3 Water Tanks, marked by City Water Department. The surveyor(s) in field to be accompanied by City staff member when deemed appropriate.
- c. Update position of valves, hydrants, pumps and water towers in GIS layers.
- d. Meet with City Water Department staff to determine appropriate mapping assumptions for water main mapping updates.
- e. Update location of water mains to best fit newly surveyed GIS features based on City-approved mapping assumptions.

Cartegraph Water Implementation - \$7,000

- a. Create assets in Cartegraph OMS for each of the GIS layers.
- b. Meet with City Water Department to generate list of water asset tasks.
- c. Create water asset tasks in Cartegraph.

- d. Meet with City Water Department Staff to configure Cartegraph on iPads and provide training.
- e. Meet with City Water Department Staff after one month of Cartegraph use and update Cartegraph configuration on iPads as necessary.

Additional Services

Additional services related to this project will be furnished by us after you authorize the work. For convenience, we are including an authorization form. Our fee for the additional services will be determined at the time they are agreed to and rendered. The following are additional services that you may desire as they are not currently scoped into this letter agreement:

- a. Survey water service shut-off valves.
- b. Develop GIS layer for water service shut-off valves.
- c. Adding water services shut-offs to the Cartegraph OMS.

Fee Schedule

We will submit monthly invoices to you for our professional services, any additional authorized services, and any reimbursable expenses. Our fee is based on our standard hourly rates with the total amount estimated to be \$39,500.

We have calculated these fees based on our understanding of what work is desired and what we have been told. Should we approach the amount of the fee for any reason before we are finished with the work, if the scope changes or our understanding was incorrect, we will notify you and discuss with you the option of adjusting the agreed upon fee or adjusting the scope of services. In addition to the additional services form, attached to this letter is a copy of our general conditions for our services which are part of this agreement. Any changes to this agreement must be agreed to by both of us in writing.

August 14, 2019
Page 4 of 4

If this proposal meets with your approval, please acknowledge this approval with an authorized signature below and return the enclosed copy to us. Upon receipt we will start the project promptly and would expect to be completed within about four months.

We deeply appreciate your confidence in Spicer, and we look forward to working with you and for you on your project.



Max Clever, P.E., P.S.

Project Manager

SPICER GROUP, INC.

416 N. Homer Street Suite 105

Lansing, MI 48912

Phone: (989) 513-4494

Email: maxc@spicergroup.com



Timothy A. Inman, P.E., P.S.

Principal

Above proposal accepted and approved
by Owner.

CITY OF ST. LOUIS

By: _____
Authorized Signature

Date: _____

BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 9B

For Meeting of September 3, 2019

ITEM TITLE: Professional Services
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Letter Agreement for Professional Services for Electric Utility GIS Creation from Spicer Group in the amount of \$9,100.00.

Moved by:

Supported by:

Approve Letter Agreement for Professional Services for Electric Utility GIS Creation from Spicer Group in the amount of \$9,100.00.

August 14, 2019

Keith Risdon, Public Services Director
City of St. Louis
300 North Mill Street
St. Louis, MI 48880

RE: Electrical Utility GIS Creation
City of St. Louis
Letter Agreement for Professional Services

Keith:

In response to your request, this document contains Spicer Group's proposal for the establishment of a Geographic Information System (GIS) for the electrical utilities in St. Louis.

Background

Over the last year the City of St. Louis has been utilizing ESRI ArcGIS and Cartegraph OMS software for managing the sanitary and storm drainage networks and assets. St. Louis Electrical Department has handheld tablets available that are capable of utilizing this same software. In order to enable the Electrical department with this functionality, the assets that they manage on a daily basis will need to be mapped. The electrical department manages an electrical network consisting of transformers, poles, wires, and services to the prison. The City has identified that one of the simplest and most effective initial uses of GIS for the electrical department would be to utilize it for identifying transformer service districts. This would require mapping the transformer locations and the buildings footprints that they serve. The mapping of the building footprints would also have the added benefit of allowing the water service meters to utilize the same GIS layer for alternate purposes.

Scope of Professional Services

Spicer's proposed services follow. This proposal will remain valid for 90 days.

Building Footprint Mapping - \$4,100

- a. Retrieve a list of all electrical meters with billing addresses
- b. Map and address polygon building footprints for all electrical and water billing addresses on the approximate 1500 parcels of the City
- c. Address the building footprints with the full billing address required to track the electrical billing.

Transformer District Phase - \$5,000

- a. Meet with Electrical Department staff to gather transformer location records
- b. Map the locations of the transformers within the City's jurisdiction and populate attribute data based on provided information
- c. Relate the billing addresses to the transformers to enable a map of transformer districts
- d. Publish mapped data to ArcGIS Online and meet with Electrical Department staff to review

Additional Services

Additional services related to this project will be furnished by us after you authorize the work. For convenience, we are including an authorization form. Our fee for the additional services will be determined at the time they are agreed to and rendered. The following are additional services that you may desire as they are not currently scoped into this letter agreement:

- a. Adding the transformers as assets in Cartegraph OMS.
- b. Mapping electrical poles and electrical wires

Fee Schedule

We will submit monthly invoices to you for our professional services, any additional authorized services, and any reimbursable expenses. Our fee is based on our standard hourly rates with the total amount estimated to be \$9,100.

We have calculated these fees based on our understanding of what work is desired and what we have been told. Should we approach the amount of the fee for any reason before we are finished with the work, if the scope changes or our understanding was incorrect, we will notify you and discuss with you the option of adjusting the agreed upon fee or adjusting the scope of services. In addition to the additional services form, attached to this letter is a copy of our general conditions for our services which are part of this agreement. Any changes to this agreement must be agreed to by both of us in writing.

August 14, 2019
Page 3 of 3

If this proposal meets with your approval, please acknowledge this approval with an authorized signature below and return the enclosed copy to us. Upon receipt we will start the project promptly and would expect to be completed within about two months.

We deeply appreciate your confidence in Spicer, and we look forward to working with you and for you on your project.



Max Clever, P.E., P.S.
Project Manager
SPICER GROUP, INC.
416 N. Homer Street Suite 105
Lansing, MI 48912
Phone: (989) 513-4494
Email: maxc@spicergroup.com

Above proposal accepted and approved
by Owner.

CITY OF ST. LOUIS

By: _____
Authorized Signature

Date: _____



Timothy A. Inman, P.E., P.S.
Principal
SPICER GROUP, INC.
416 N. Homer Street Suite 105
Lansing, MI 48912
Cell: (989) 239-4907
Email: timi@spicergroup.com

BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 9C

For Meeting of September 3, 2019

ITEM TITLE: 2019 Sidewalk Project Bid Award
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

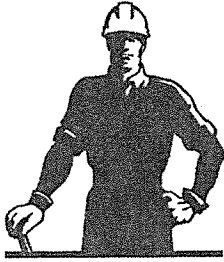
SUMMARY EXPLANATION:

Approve Bid Award to Seifert Concrete for the 2019 Sidewalk Project in the amount of \$18,680.00.

Moved by:

Supported by:

Approve Bid Award to Seifert Concrete for the 2019 Sidewalk Project in the amount of \$18,680.00.



St. Louis Public Works

320 E. Prospect Street, St. Louis, MI 48880

989-681-3644 Office, 989-681-5113 Fax

mabbott@stlouismi.com

Memo

August 27, 2019

To: Kurt Giles, Keith Risdon

From: Mark Abbott *M.A.*

Subject: 2019 Sidewalk project bids

Please find attached bids for our 2019 sidewalk project. This project will replace old broken sidewalks in residential neighborhoods and one handicap ramp. I solicited 3 contractors but was only able to secure 2 bids. Seifert Concrete tendered \$18,680 and Blackford Concrete LLC came in at \$20,000. Gamble's Concrete did not submit a bid and I did contact them multiple times. Both contractors have done successful projects for us in the past. Considering both contractors of equal caliber and Seifert Concrete having the low bid I recommend the award go to Seifert Concrete. This work would be completed by October 31st of this year.

Please review this matter with the City Council and advise me of how to proceed.

BID FORM PROPOSAL

Contractor agrees to complete the Work in accordance with the Contract Documents for the following prices.

Item No.	Estimated Quantity	Unit	Description	\$ Unit Price
1	1	each-lump	R&R Handicap ramp at pool (city to provide HC plate)	\$ <u>2,000.00</u> max
2	2780	square foot	R&R 4" thick walk Including restoration	\$ <u>16,680.00</u>
TOTAL - DIVISION A				\$ <u>18,680.00</u> max

1. Unit prices have been computed in accordance with paragraph 11.9 of the General Conditions.
2. Contractor acknowledges that quantities are not guaranteed, and final payment will be based on actual quantities determined as provided in the Contract Documents.
3. Contractor agrees that the Work shall be completed and ready for final payment in accordance with paragraph 14.13 of the General Conditions no later than October 31st, 2019
4. In addition, Contractor accepts:
 - a. That the CITY will provide reference points for construction and will be responsible for laying out the work sufficient for construction purposes in accordance with applicable part of paragraph 4.4 of the General Conditions and the Supplementary Conditions.
 - b. The City will perform all inspection on this project via City staff or other designee.

Seifert

BID FORM PROPOSAL

1. Contractor agrees to complete the Work in accordance with the Contract Documents for the following prices.

Quantity	Estimated Quantity	Unit	Description	\$ Unit Price
	1	each-lump	R&R Handicap ramp at pool (city to provide HC plate)	\$ <u>1,000⁰⁰</u>
	2780	square foot	R&R 4" thick walk Including restoration	\$ <u>19,000⁰⁰</u>
TOTAL - DIVISION A				\$ <u>20,000⁰⁰</u>

2. Unit prices have been computed in accordance with paragraph 11.9 of the General Conditions.

3. Contractor acknowledges that quantities are not guaranteed, and final payment will be based on actual quantities determined as provided in the Contract Documents.

4. Contractor agrees that the Work shall be completed and ready for final payment in accordance with paragraph 11.9 of the General Conditions no later than October 31st, 2019

5. In addition, Contractor accepts:

a. That the CITY will provide reference points for construction and will be responsible for laying out the work sufficient for construction purposes in accordance with applicable part of paragraph 4.4 of the General Conditions and the Supplementary Conditions.

b. The City will perform all inspection on this project via City staff or other designee.

Blackford Concrete
168 E. Deertfield Rd
ME. Pleasant MI 48258

[Signature]
BFP-1 8/27/19

CONCRETE IMPROVEMENT PROJECT
CITY OF ST. LOUIS

Blackford

ITEM NO. 9.D
DATE 9/3/19

ST. LOUIS POLICE DEPARTMENT
REQUEST FOR ROAD CLOSURE
WITHIN CITY LIMITS FOR SPECIAL PURPOSE

The St. Louis Police Department has received a request from:

St. Louis High School Student Council

(Name of Organization)

For a Road Closure for the purpose of:

Annual Homecoming Parade

(Event such as Memorial Day Parade / Military Funeral / Police Funeral/carnival/ etc...)

Event description:

Annual St. Louis High School homecoming parade

Date & Time:

Friday, October 4, 2019

- The lineup will begin at 5 pm.
- The parade will begin at 530pm.
- The parade should take 30-45 minutes.

Notes:

Line-up begins at North/Mill

Parade Route will be as follows

- Mill St to Saginaw St.
- Saginaw St to Main St.
- Main St. to River Crt.
- River Crt to the parking lot at the east end of the football field.

For the safety of the public, I am again requesting that we block off Mill St between North St and Saginaw St and not allow anyone to park along Mill St. I would also like to block off Saginaw St. between Mill St and the alley behind the old Corner Market. This has been a success from our point of view and we had many community members thank us for doing this. By removing the parked cars from this area, we had more room for the parade attendees to safely view the

parade. See the attached map that shows where the road will be blocked off to parking.

I would request that Mill Street is blocked off to parking starting at 3 pm on this day.

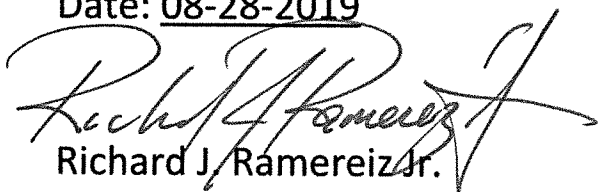
Equipment Needed:

- Road Closed barricades at the intersection of North/Mill.
- Road Closed barricade at the alley behind the Frosty Cone.
- Road Closed barricade at Pine/North
- Road Closed barricade across the crosswalk of N. Mill St between the Frosty Cone and the Pool.
- Road Closed barricades at both crosswalks of Mill/Center
 - Center St will remain open to cross traffic
- Road Closed barricades at the north crosswalk of Mill/Saginaw
- Road Closed barricades at the east crosswalk of Saginaw/Mill
- Road Closed barricades across Saginaw St. at the alley/city parking lot.
 - The city lot behind the River Rock and the 100 block of N. Mill will remain accessible from Main St. for parking.
- Traffic cones to block off the west entrances to the city hall parking lot. (this is so cars do not pull into city hall trying to access the 300 block of Mill St.)
- Police will pull the barricades out and put back on the shoulder when the parade is done.

This request has been received on 08-28-2019 at 11 AM.

I request the St. Louis City Council APPROVE this request.

Date: 08-28-2019

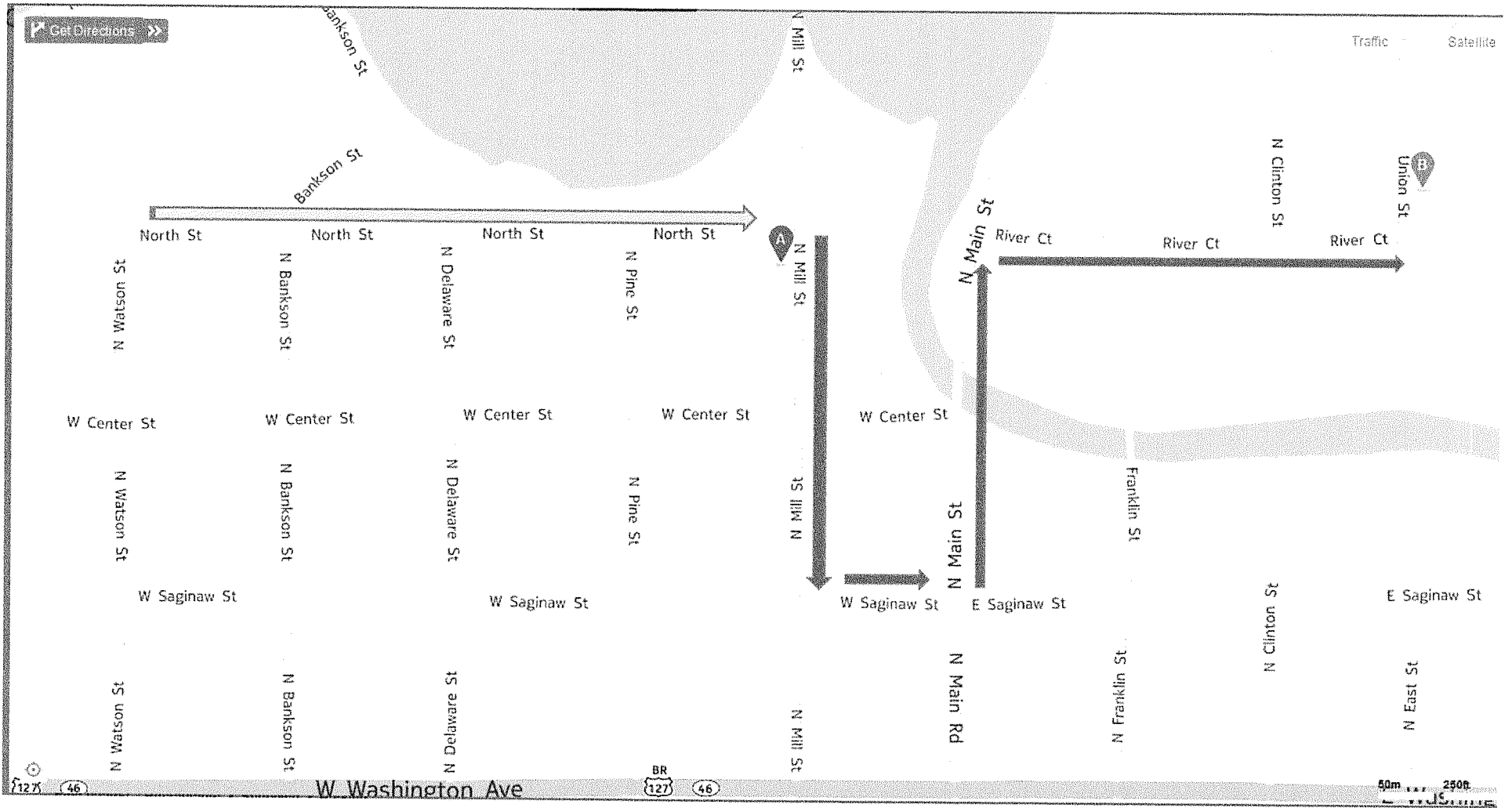


Richard J. Ramereiz Jr.


Chief of Police

St. Louis Police Department

2016 ST. LOUIS HOMECOMING PARADE ROUTE AND LINE UP





 PARADE ROUTE

 LINE UP FOR PARADE ALONG NORTH ST. Parade lineup begins at 5PM. **The 1st block (between Mill & Pine) is reserved for the homecoming court/band and the VFW.** All other parade entries begin lining up at Pine St.

WE NEED ALL PARADE ENTRIES TO COME DOWN WATSON ST. TO BEGIN LINING UP.

REQUESTED ROAD CLOSED BARRICADE POSITIONS FOR HOMECOMING PARADE



-  ROAD CLOSED BARRICADE
-  TRAFFIC CONES

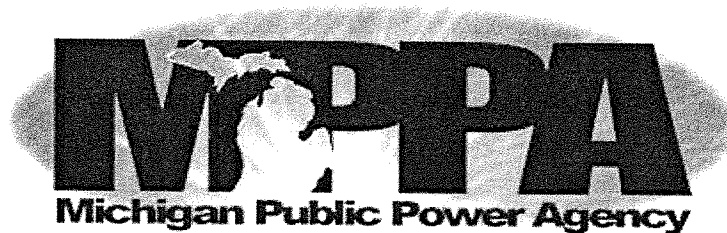
To Whom It May Concern:

St. Louis High School Student Council would like to request permission to host the annual Homecoming parade on Friday, October 4, 2019. We would like the parade to begin at 5:30 p.m., with the line-up starting at Frosty Cone at 5:00 p.m. The Parade would take this route: line-up will begin at the corner of Mill and North Streets heading south to Saginaw Street, east on Saginaw to Main Street, north on Main to River Court, east on River Court ending at TSN Middle School parking lot.

We understand there was a request from the St. Louis Police Department to have parade marshals assist in keeping the parade moving. We will do our best to make that happen so everything goes as smoothly as possible.

*Thank you for your consideration,
Saint Louis High School Student Council*

ITEM NO. 9E
DATE 9/3/19



August 28, 2019

Subject: Letter of Authorization

The City of St Louis, through its Member Authorized Representative, hereby authorizes a purchase of Energy by Michigan Public Power Agency on behalf of the City of St Louis up to the Amount and Term(s) of:

Month	7x24				% of Load
	Volume	Price	Total MWh	Total \$	
October 2019	0.5	\$ 31.00	372.0	\$ 11,532.00	10.4%
November 2019	0.4	\$ 32.00	288.0	\$ 9,216.00	7.5%
December 2019	0.5	\$ 33.00	372.0	\$ 12,276.00	9.3%

The maximum commitment for this authorization is \$33,024.00.

The transaction(s) above will be for Financially-Firm Energy with Physical delivery to the MISO Michigan-Hub in the Day Ahead Market.

Member Authorized Representative:

Printed

Signature

Date